

STAPLE PARISH COUNCIL

Clerk: Hannah Biggs-Halles
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AGENDA

To all members of Staple Parish Council, you are hereby summoned to attend a meeting of the Parish Council which will take place on **Wednesday 14th February 2024 at 7.30pm** in Staple Village Hall to transact the following business;

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTERESTS
3. MINUTES OF PREVIOUS MEETING (paper copy available to view) –
 - 3.1. To approve any amendments and sign minutes of the meeting held on Wednesday 10th January 2024.
 - 3.2. To report and discuss any completed actions/matters arising therefrom not covered elsewhere on the agenda.
 - 3.2.1. Mr Hulme has invited Cllrs to attend a walkthrough of his land and footpaths, date TBC.
 - 3.2.2. Cllr Loukes to provide the clerk with support in hopefully speeding up the existing laptop or shopping for options for a replacement.
 - 3.2.3. Updating the HIP is on the clerk's action list but hasn't begun yet.
 - 3.2.4. On behalf of the Council, the clerk objected to DDC's proposal to charge for parking in Ash, and the Ash Level Solar Farm, on the 12th of January, as agreed. The proposal to charge for parking has been delayed in order for a full consultation to take place.
 - 3.2.5. The consultation regarding the footpath between Staple and Goodnestone has now been resolved by the Planning Inspectorate and it will remain a footpath.
4. PUBLIC SESSION (Max. 15 minutes) Opportunity for members of public to make representations, answer questions and give evidence in respect of the business on the agenda. A member of the public shall not speak for more than 4 minutes and should direct comments to the chairman. Only one person is permitted to speak at a time. If more than one person wishes to speak, the chairman of the meeting shall direct the order of speaking. A question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.
5. FINANCE
 - 5.1. 5.1. Financial Statements for January 2024 to include income, expenditure and bank reconciliation as at 31st January 2024.
 - 5.2. Bills to be approved (to include those received after the agenda was printed)
 - 5.2.1. Clerk's expenses (£31)
 - 5.3. Bills to be noted
 - 5.3.1. Clerk's salary
6. CORRESPONDENCE RECEIVED To review correspondence received since the previous meeting which has not been included in the agenda
 - 6.1. 11/1/24 – A257 Traffic Group Presentation to Cllr Baker
 - 6.2. 12/1/24 – KALC Area Committee – Agenda 24/1
 - 6.3. 22/1/24 – Parishioner contact regarding the blocked drain on Barnsole Road
 - 6.4. 24/1/24 – DDC Consultation on Dour Street Conservation Area
 - 6.5.** 24/1/24 - Openreach - Temporary Road Closure - Staple Road, Wingham - 18th March 2024
 - 6.6. 28/1/24 - Mua Electricity Limited - Temporary Road Closure - Barnsole Road, Staple - 2nd April 2024
 - 6.7. 29/1/24 – KALC Area Committee – Minutes and Draft Parish Charter
 - 6.8. 7/2/24 – Correspondence from a parishioner requesting a grant application form from the Parish Council.

6.9. 7/2/24 – correspondence from a parishioner raising concerns about a tree near their land.

7. REPORTS (to be provided in advance in writing where possible please)

- 7.1. District Councillor – Report circulated with Agenda
- 7.2. County Councillor
- 7.3. Village Hall and Recreation Grounds
- 7.4. Highways (SID, Speedwatch, HIP)
- 7.5. Footpaths
- 7.6. Planning (Appendix a)

8. ITEMS FOR DISCUSSION

- 8.1. To resolve a date for the SPC Annual Parish Meeting
- 8.2. To resolve meeting dates for the financial year 2024/25
- 8.3. To resolve to seek a quote for ongoing IT support.
- 8.4. To resolve to send two representatives to KALC Area Committee meetings (next meeting on 24th April 2024).
- 8.5. To resolve to include an item from the Parish Council in the Village Welcome Pack being compiled by the Escallop team.
- 8.6. To resolve to set up signatories on the bank account with online banking, to enable online payments.

9. DATE OF NEXT MEETING - 13th March 2024

- The deadline for Agenda items to be included is the end of the day on the 5th of March 2024.

APPENDIX A - PLANNING

1. For discussion

REF. #	ADDRESS	PLANNING FOR	COMMENT S	DATE FOR SUBMISSIO N	STATUS
23/00094	1 Bartlett Close, Staple, CT3 1SR	Formation of a vehicular access and associated parking		28/2/2024	AWAITING DECISION

2. Applications received after agenda was printed

REF. #	ADDRESS	PLANNING FOR	COMMENTS	DATE FOR SUBMISSION	STATUS
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3. Decisions received from Dover District Council

REF. #	ADDRESS	PLANNING FOR	COMMENTS	STATUS
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