

Staple Parish Council

SUMMONS

To All Members of the Parish Council, in accordance with the requirements of the Local Government Act 1972, you are hereby summoned to attend a meeting on Wednesday 9th of October 2024, of Staple Parish Council. The meeting will be held in the Staple Village Hall at 7:30 pm

Clerk: Vacant

Website: stapleparishcouncil.co.uk

NOTICE OF MEETING

Public Notice of the meeting has been given in accordance with Schedule 12, Para 10(2) of the Local Government Act 1972. The Meeting is open to the press and public.

AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTERESTS
3. MINUTES OF PREVIOUS MEETING (paper copy available to view) –
 - a. To approve any amendments and sign minutes of the meeting held on Wednesday 11th September 2024.
 - b. To report and discuss any completed actions/matters arising therefrom not covered elsewhere on the agenda.
4. PUBLIC SESSION (Max. 15 minutes) Opportunity for members of public to make representations, ask questions and give evidence in respect of the business on the agenda. A member of the public shall not speak for more than 4 minutes and should direct comments to the chairman. Only one person is permitted to speak at a time. If more than one person wishes to speak, the chairman of the meeting shall direct the order of speaking. A question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.
5. FINANCE
 - a. No expenditure noted for July, August or September. Awaiting bill for printing Welcome leaflet
 - b. Purchase of a Fireproof Cabinet (a Parish Council Requirement for confidential and finance information)
 - c. Change to Metro Bank so that on line payments can be made
 - d. Adoption of HugoFox as Website provider; setup and ongoing costs
6. REPORTS (to be provided in advance in writing where possible please)
 - a. District Councillor
 - b. County Councillor
 - c. Village Hall and Recreation Grounds
 - d. Highways (SID, Speedwatch, footpaths)
 - e. Planning ~ an update from Cllr Davis-Marks
 - f. Kent Police ~ email forwarded to PC members on 1/10/24
7. Highways Improvement Plan – review and update with reference to the letter from A257 group

- 8.** Review response to LTP sent to A257 group
 - a. Comments from members
- 9.** Correspondence Received ~ for information only
 - a. Review Frog and Orange request (email circulated)
- 10.** Update on Parish Clerk vacancy
- 11.** Update on Finger Post for Buckland Lane
- 12.** Nomination for Wreath laying at Remembrance Service

Date of Next Meeting: - 13th November 2024

The deadline for Agenda Items to be included is the end of the day on the 6th November