

# STAPLE PARISH COUNCIL

Wednesday 12<sup>th</sup> July 2023 at 7.30pm, Staple Village Hall.

## AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST AND OTHER SIGNIFICANT INTERESTS
3. MINUTES OF PREVIOUS MEETING:
  - 3.1. To approve any amendments and sign minutes of the meeting held on Wednesday 14th June 2023.
  - 3.2. To report and discuss any matters arising therefrom not covered elsewhere on the agenda.
4. PUBLIC SESSION (Max. 15 minutes) Opportunity for members of public to make representations, answer questions and give evidence in respect of the business on the agenda. A member of the public shall not speak for more than 4 minutes.
5. FINANCE:
  - 5.1. Financial Statement for June 2023.
    - 5.1.1. Bills to be approved
    - 5.1.2. Mobile phone for clerk
  - 5.2. Bills to be ratified
6. CORRESPONDENCE RECEIVED To review correspondence received since the previous meeting which has not been included on the agenda
7. REPORTS (to be provided in advance in writing where possible please)
  - 7.1. District Councillor
  - 7.2. County Councillor
  - 7.3. Village Hall and Recreation Grounds
  - 7.4. Highways (SID, Speedwatch, HIP)
  - 7.5. Footpaths
  - 7.6. Planning
8. ITEMS FOR DISCUSSION
  - 8.1. Staple Parish Council vacancy
  - 8.2. HBH to be made operator of bank account
  - 8.3. Internal communication and use of @spc email addresses
  - 8.4. Enforcement order on site opposite Sparrow Hatch, Barnsole Road
9. QUESTIONS, ITEMS OF INFORMATION AND ANY OTHER BUSINESS To include items raised and noted at the meeting.
10. CONFIDENTIAL ITEMS TO BE DICUSSED All members of the public will be excluded at this point under Section 1 of the 1960 LGA Act
11. DATE OF NEXT MEETING – Wednesday 13<sup>th</sup> September 2023, Staple Village Hall

### APPENDIX A – FINANCIAL STATEMENT

### APPENDIX B - PLANNING

1. For discussion
  - 1.1. 23/00694 - Erection of a dwelling with parking, Layham Garden Centre, Lower Road Staple CT3 1LH
2. Decisions to be ratified
3. Applications received after agenda was printed
4. Decisions received from Dover District Council:
  - 4.1. 23/00086 - Outline application for the erection of 6 self and custom build houses with associated access, car parking, amenity space and landscaping (all matters reserved)  
Crofters Lodge Durlock Road Staple CT3 1JX  
OPPOSED BY SPC. REFUSED OUTLINE PERMISSION BY DDC 15/6/23
  - 4.2. 23/00784 - Certificate of Lawfulness (proposed) for the installation of Juliette balcony to rear first floor, Sycamores The Street Staple CT3 1LN  
Above Application was received by DDC on 12/6/23 and validated on the 13th. Email sent from clerk to DDC 3/7/23 requesting extension due to meeting taking place on 12/7.  
CERTIFICATE PROPOSED GRANTED 4/7/23