

Staple Parish Council

Agenda

1. Apologies for absence

2. Declarations of interest

3. Minutes of previous meeting

- 3.1 To approve any amendments and authorise signature of the minutes of the meeting held on 9th February 2022
- 3.2 Matters arising from the minutes of the previous meeting.

4. Public Session *(Maximum 15 minutes)*

Opportunity for members of the public to make representations, answer questions and give evidence in respect of the business on the agenda having contacted the Clerk in advance of the virtual meeting. A member of the public shall not speak for more than 4 minutes, should raise their hand when requesting to speak, and direct comments to the Chair. Only one person is permitted to speak at a time. If more than one person wants to speak, the Chair of the meeting shall direct the order of speaking. 4A question shall not require a response at the meeting nor start a debate on the question. The Chair of the meeting may direct that a written or oral response be given. Written notice of the desire to exercise the right to speak, and of the topic to be addressed, must be given to the Parish Council Clerk prior to 9.00am on the Monday before the meeting.

5. District Councillor's and PCSO Report

- 5.1 DDC (Cllr M. Connolly) (not circulated)
- 5.2 KCC (Cllr Sue Chandler) (not circulated)
- 5.3 PCSO (PCSO Eva Winter) (not circulated)

6. Finance

6.1 Approval of the accounts and bank reconciliation for February 2022

6.2 Bills to be approved

Cheque No. 200403	Clerk's Salary	£200
Cheque No. 200404	HMRC	£39.80
BACS payment	Harmer & sons	£420.00 (mowing etc. 2022)
BACS payment	Harmer & Sons	£1,194.00 (mowing etc. 2021)

6.3 Sum of £784.04 to be authorised and paid to Jubilee committee

7. Correspondence Received

7.1 Speedwatch

8. Planning and other reports

Planning application no:	Location	Summary	Status
	The Rookery, Durlock Road	Erection of detached dwelling, existing dwelling to be demolished	Awaiting decision
19/00538/G	Site at The Three Tuns, The Street, Staple CT3 1LN	Detail scheme for disposal of foul water and sewerage	Granted
22/00031	Mill Cottage, Mill Road, Staple CT3 1LB	Erection of a double garage with play/craft room above	Awaiting decision

8.2 Village Hall and Recreation Ground

8.3 SID/Speedwatch

8.4 Highways Improvement Plan

9. Items for discussion

- 9.1 Arrangements and possible date for Annual Parish Meeting
- 9.2 Current and future transport situation

10. Any Other Business to be discussed

11. Any confidential items to be discussed.

12. Date of next meeting: 13th April 2022