

## **STAPLE PARISH COUNCIL**

Committee Meeting Wednesday 11th October 2023 at 7.30pm in Staple Village Hall

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTERESTS
3. MINUTES OF PREVIOUS MEETING (paper copy available to view)
  - 3.1. To approve any amendments and sign minutes of the meeting held on Wednesday 13 th September 2023.
  - 3.2. To report and discuss any completed actions/matters arising therefrom not covered elsewhere on the agenda.
    - 3.2.1.Traveller sites in the village
    - 3.2.2.Damage to Mill Road and Mill Lane
    - 3.2.3.Goodnestone to Staple Footpath
    - 3.2.4.Catalogue and map of footpaths
    - 3.2.5.DPI forms
    - 3.2.6.Acceptance of Office Form
4. PUBLIC SESSION
5. FINANCE
  - 5.1. Financial Statements for June, July, August and September 2023 to include income, expenditure and bank reconciliation as at 30th September 2023.
  - 5.2. Bills to be approved (to include those received after the agenda was printed)
    - 5.2.1.Clerk's expenses and Salary
  - 5.3. Bills to be ratified
    - 5.3.1.Clerk overtime
6. CORRESPONDENCE RECEIVED To review correspondence received since the previous meeting which has not been included in the agenda
  - 6.1. Audit update from KALC
  - 6.2. A257 Traffic Group Minutes – 9/9/23
  - 6.3. Durlock Road – Temporary Closure – 26/10/23
7. REPORTS (to be provided in advance in writing where possible please)
  - 7.1. District Councillor
  - 7.2. County Councillor
  - 7.3. Village Hall and Recreation Grounds
  - 7.4. Highways (SID, Speedwatch, HIP)
  - 7.5. Footpaths
    - 7.5.1.Review of path ownership
  - 7.6. Planning (Appendix a)
8. ITEMS FOR DISCUSSION
  - 8.1. RBL Poppy Wreath
    - 8.1.1.Donation
    - 8.1.2.PC representative for Church Service

8.2. Highways Improvement Plan Review

9. QUESTIONS, ITEMS OF INFORMATION AND ANY OTHER BUSINESS To include items raised and noted at the meeting.

10. CONFIDENTIAL ITEMS TO BE DISCUSSED

11. DATE OF NEXT MEETING – Wednesday 8th November 2023, Staple Village Hall.

APPENDIX A – PLANNING:

1. For discussion REF. # ADDRESS PLANNING FOR COMMENTS DATE FOR SUBMISSION STATUS

23/01118 Chapel Farm The Barn Chapel Lane Staple CT3 1NX Conversion of workshop area of barn to habitable accommodation with associated external alterations 16/10/23 AWAITING DECISION

23/01062 Rosedale Kennels Rusham Road Shatterling CT3 1JL Creation of road entrance and car park Extension requested to 13/10/23 AWAITING DECISION.

2. Applications received after agenda was printed REF. # ADDRESS PLANNING FOR COMMENTS DATE FOR SUBMISSION STATUS

Decisions received from Dover District Council REF. # ADDRESS PLANNING FOR COMMENTS STATUS

23/00923 Hambleton Lodge Lower Road Staple CT3 1LH Erection of two storey side extension (existing side extension demolished) Supported by SPC Comments submitted 15/9/23 Grant Planning Permission

23/00952 Holly Cottage Barnsole Road Staple CT3 1LD Erection of detached carport with workshop above Supported by SPC Comments submitted 15/9/23 Grant Planning Permission