

## STAPLE PARISH COUNCIL

Clerk: Vacant  
Website: stapleparishcouncil.co.uk

### AGENDA

To all members of Staple Parish Council, you are hereby summoned to attend the **Ordinary Meeting** of the Council, which will take place on **Wednesday 11<sup>th</sup> September 2024 at 7.30pm** in Staple Village Hall to transact the following business;

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTERESTS
3. MINUTES OF PREVIOUS MEETING (paper copy available to view) –
  - 3.1. To approve any amendments and sign minutes of the meeting held on Wednesday 10<sup>th</sup> July 2024.
  - 3.2. To report and discuss any completed actions/matters arising therefrom not covered elsewhere on the agenda.
4. PUBLIC SESSION (Max. 15 minutes) Opportunity for members of public to make representations, ask questions and give evidence in respect of the business on the agenda. A member of the public shall not speak for more than 4 minutes and should direct comments to the chairman. Only one person is permitted to speak at a time. If more than one person wishes to speak, the chairman of the meeting shall direct the order of speaking. A question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.
5. FINANCE
  - 5.1. Financial Statements for August 2024 to include income, expenditure and bank reconciliation as at 31<sup>st</sup> August 2024. To be completed after this month's meeting if not available.
  - 5.2. Bills to be approved (to include those received after the agenda was printed)
6. CORRESPONDENCE RECEIVED For Information Only
7. Letter from Cllr Neil Baker as a follow up to the letter sent in August from A257 Chairman
  - 7.1. Attached to email
  - 7.2. Discuss what our PC would wish to take to the Full Group Meeting in our updated HIP
8. Discussion and comments on the "Welcome Pack" from Vanessa Nedderman
9. REPORTS (to be provided in advance in writing where possible please)
  - 9.1. District Councillor
  - 9.2. County Councillor
  - 9.3. Village Hall and Recreation Grounds
  - 9.4. Highways (SID, Speedwatch, footpaths)
  - 9.5. Planning ~ an update from Cllr Davis-Marks
  - 9.6. Kent Police
10. TO DISCUSS the Councillor Vacancy and vacancy for Parish Clerk
11. TO DISCUSS the finger post on Buckland Lane
12. DATE OF NEXT MEETING - 9<sup>th</sup> October 2024
  - The deadline for Agenda items to be included is the end of the day on the 2<sup>nd</sup> of October 2024.