

Staple Parish Council

You are hereby given notice that an Ordinary Meeting of Staple Parish Council will be held online owing to the Covid-19 restrictions, on Wednesday 13th January 2021 at 7.30pm. Members of the public must contact the Clerk in advance if they wish to speak during the public session of the meeting and will be unmuted by the host in turn to speak. Details on how to join the meeting are included below.

Zoom Meeting details:

For a direct link please email the Parish Clerk:

stapleparishclerk@yahoo.co.uk

Or use the following:

Meeting id: 884 0340 7004 Passcode: 695973

Agenda

1. Apologies for absence
2. Declarations of interest
3. Minutes of previous meeting
 - 3.1 To approve any amendments and authorise signature of the minutes of the meeting held on 9th December 2020
 - 3.2 Matters arising from the minutes of the previous meeting.
4. Public Session (*Maximum 15 minutes*)

Opportunity for members of the public to make representations, answer questions and give evidence in respect of the business on the agenda having contacted the Clerk in advance of the virtual meeting. A member of the public shall not speak for more than 4 minutes, should raise their hand when requesting to speak, and direct comments to the Chair. Only one person is permitted to speak at a time. If more than one person wants to speak, the Chair of the meeting shall direct the order of speaking. A question shall not require a response at the meeting nor start a debate on the question. The Chair of the meeting may direct that a written or oral response be given. Written notice of the desire to exercise the right to speak, and of the topic to be addressed, must be given to the Parish Council Clerk prior to 9.00am on the Monday before the meeting. Following the end of Item 4 (Public Session), Members of the public's mics on Zoom will be muted unless otherwise directed by the Chair of the meeting.
5. District Councillor's Report
 - 5.1 District Councillor
 - 5.2 KCC (Cllr Sue Chandler)
 - 5.3 PCSO (Jacqui Brook and PCSO Eva Winter)

6. Finance

6.1 Financial statement for October

- 6.1a To approve the accounts and Bank Reconciliation for December 2020
- 6.1b To approve the AGAR for 2019-2020
- 6.1c To discuss/approve the budget for 2020 – 2021
- 6.1d To discuss/set the Precept for 2021 (this needs to be done by Friday 12th February)

6.2 Bills to be approved

Cheque No.200365 Clerk's Salary
Cheque No. 200366 P. Heathfield (accounts work last year and not paid)
Cheque no. 200367 R. Loukes (Village Hall CCTV and cable and tripod cover)
Trevor Laker Engineering servicing of mowers etc. Total £209.00

6.3 Other financial items

Report on progress with changes to Barclays Bank details

7. Correspondence Received

8. Reports

- Planning applications determined

19/00120/B	Land East of courtyard Durlock Rd.	Approved, non-material
20/01142	Wagoners, Lower Road Staple	Refused

- Planning Applications submitted

- Village Hall and Recreation Ground
- SID/Speedwatch
- Highways and Transport update
- Planning decisions
- Footpaths

9. Items for discussion

- 9.1 CCTV for Village Hall area
- 9.2 Insurance for defibrillator located outside the Village Hall
- 9.3 Progress on repair of cover to water meter at Village Hall
- 9.4 Community Grants
- 9.5 Publication of Parish Council meeting minutes
- 9.6 Vehicle activated sign problem with repair...R. Loukes

10. Any confidential items to be discussed.

11. Date of next meeting: Wednesday 10th February 2021

Jonathan Mount
Clerk to The Council