

**Staple Parish Council
Staple Village Hall
Wednesday 12 March 2025
7.30pm**

Minutes

12/25	Apologies: Cllr Bartlett Cllr Martin (via email). Present: Cllrs Martin (Chair), Loukes, Kirk, Ewart, Rogers-Hudson and Davis-Marks. Cllr Chandler (KCC) 6 members of the public and the clerk.
13/25	Minutes To agree the minutes of the previous meeting. <i>Proposed: Cllr Kirk. Seconded: Cllr Loukes</i> <i>All agreed</i>
14/25	Matters Arising Cllr Loukes will forward the email contact of who should be contacted when a badger has been found dead to the clerk who will circulate and can then keep on file.
15/25	Declarations of Interest There were no declarations of Interest.

Meeting adjourned for Public Session. (Max 15 mins)

A planning consultant from DHA planning came to present a planning proposal at the site of the Frog and Orange for early feedback. The council noted the need for a good sight line onto the A257 given the bad accident rate on this road.

A resident informed the council that the bin at the church has only got a small bin bag in it, which does not allow it to be used at capacity. The clerk will contact DDC to question this. The Church fingerpost is rotten. Cllr Loukes will contact KCC for maintenance.

A resident came to discuss a forthcoming planning application. They will send their comments on to the clerk. Section 106 payments were discussed. Cllr Chandler gave a helpful explanation of how they are negotiated.

16/25	Finance				
	<ul style="list-style-type: none"> To approve payments as presented at this meeting 				
	6/3/25	461	Sophie Gaskain	356.10	Wages
	12/3/25	463	St James PCC	72.50	Leaflet printing.
	<i>Proposed: Cllr Kirk. Seconded: Cllr Ewart</i>				
	<i>All agreed</i>				
	Only one signatory was available.				
	It was agreed to pay for half of the new mower for the church yard.				

It was agreed to purchase a new ice sign. The clerk will do this and reclaim on expenses.

- To consider cash balances and bank reconciliation.

Staple Parish Council Printed: 06/03/2025

With effective date up to 27/02/25
 Showing Payments In and Payments Out
 Reconciliation reference: 06/03/25CA

Nominal code : 150 Nominal name : Bank current account

All entries

Date	Type	Reference	Reference 2	Debit	Credit	R.
09/10/2024	Expenditure	Dover DC	Flyer printing		9.60	Y
08/01/2025	Expenditure	HMRC	HMRC		112.60	Y
06/02/2025	Expenditure	Hammer and Sons	Mowing		1,392.00	Y
06/02/2025	Expenditure	Sophie Gaskain	Clerk		361.10	Y
10/02/2025	Expenditure	John Kirk	Web hosting		296.10	Y
10/02/2025	Expenditure	Landscapes Nate	finger post		492.00	Y
				0.00	2,663.40	

Summary:	Previous reconciled balance	10,850.61
	Reconciled payments in	0.00
	Reconciled payments out	-2,663.40
	Unreconciled payments in	0.00
	Unreconciled payments out	0.00
	Reconciled total	8,187.21
	Entered bank statement value	8,187.21
	Difference	0.00

17/25 To receive the Clerk’s report and correspondence

- Standing Orders and Financial Regulations.

The Standing Orders were reviewed and it was proposed to accept them.

*Proposed: Cllr Kirk. Seconded: Cllr Davis-Marks
 All agreed.*

It was decided there were still few more amendments to make on the Financial Regulations. The clerk will look at these for next month’s meeting.

- Asset Register and Insurance Schedule.

The asset register was reviewed and amendments made for next month’s meeting. The insurance schedule has been found and forwarded.

18/25 Reports:

- District Councillor:

The clerk will forward the DDC report.

- County Councillor

The report was received with thanks. VE day street party fees have been waived. The importance of filling in all four boxes in school preferences was outlined. Sandwich Library will be closed for 2 weeks from the 24th March. Cllr Chandler will forward the details of the speaker for the APM.

- Village Hall and Recreation Grounds.

	<p>Some broken roof tiles will be replaced. The pre-school area is about to be refurbished as a quiet area.</p> <ul style="list-style-type: none"> • Highways (SID, Speedwatch, footpaths). <p>There has recently been another fatal accident on the A257 of a local resident. The Parish Council would like to express its condolences for this horrible accident. The A257 group has written a new letter to Neil Baker to ask KCC to address the dangers of this road seriously and put into place a plan for action</p> <ul style="list-style-type: none"> • Planning <p>There were no planning applications that SPC currently wished to comment on. Cllr Martin will approach an appropriate individual to ask them to represent the council at the forthcoming planning appeal.</p> <ul style="list-style-type: none"> • Kent Police <p>The report has been received and forwarded.</p>
19/25	<p>Highways Improvement Plan.</p> <p>A letter to Cllr Baker has been written to try and speed up action at the A257. Cllr Chandler is also supporting this group and will continue to pursue the goal of average speed cameras on this section of the road.</p>
20/25	<p>Dog bins</p> <p>Discussed earlier in the meeting.</p>
21/25	<p>VE Day commemoration</p> <p>Cllr Loukes circulated a draft notice for VE Day celebrations on the 8th May. It was agreed the Cllr Martin would check with the RBL the following evening to finalise the plan.</p>
22/25	<p>Any other Business</p> <p>There was no other business.</p>
23/25	<p>Date of next SPC meeting</p> <p>The next SPC meeting is scheduled for Wednesday 9th April at 7.30 p.m. (Apologies: The Clerk)</p>

Sophie Gaskain (Clerk)

13/3/25

Signed as a true record: _____

Date: _____

Position: _____

Staple Parish Council Meeting Minutes 2024/25

Initialled: _____ Date _____