

Staple Parish Council

You are hereby given notice that an Ordinary Meeting of Staple Parish Council will be held in Staple Village Hall, on Wednesday 9th February 2022 at 7.30pm.

Agenda

1. Apologies for absence
2. Declarations of interest
3. Minutes of previous meeting
 - 3.1 To approve any amendments and authorise signature of the minutes of the meeting held on 12th January 2022
 - 3.2 Matters arising from the minutes of the previous meeting.
4. **Public Session** (*Maximum 15 minutes*)

Opportunity for members of the public to make representations, answer questions and give evidence in respect of the business on the agenda having contacted the Clerk in advance of the virtual meeting. A member of the public shall not speak for more than 4 minutes, should raise their hand when requesting to speak, and direct comments to the Chair. Only one person is permitted to speak at a time. If more than one person wants to speak, the Chair of the meeting shall direct the order of speaking, A question shall not require a response at the meeting nor start a debate on the question. The Chair of the meeting may direct that a written or oral response be given. Written notice of the desire to exercise the right to speak, and of the topic to be addressed, must be given to the Parish Council Clerk prior to 9.00am on the Monday before the meeting.
5. **District Councillor's and PCSO Report**
 - 5.1 DDC (Cllr M. Connolly) (not circulated)
 - 5.2 KCC (Cllr Sue Chandler) (not circulated)
 - 5.3 PCSO (PCSO Eva Winter) (not circulated)
6. **Finance**
 - 6.1 Approval of the accounts and bank reconciliation for January 2022
 - 6.2 Bills to be approved

Cheque No. 200400 Parish Clerk salary	£200.00
Cheque No. 200401 HMRC	£39.80
Cheque No. 200402 Trevor Laker (mower servicing)	£316.13
 - 6.3 Bill to be paid for Parish Council's website annual payment £249.30 (increase from £177.30 last year)
7. **Correspondence Received**
 - 7.1 Consideration of Kent County Council's application form for applying for a street party for the Queen's Jubilee. This is only applicable to Towns and Parishes within Kent County Council's remit.
 - 7.2 Concern raised by a resident concerning a planning application that had not been included on the agenda for the February meeting. Email has been circulated to Councillors.

8. Planning and other reports

Planning application no:	Location	Summary	Status
19/00538/F	Site at The Three Tuns, The Street, Staple CT3 1LN	Details of sample panel	Granted
19/00538/A	Site at The Three Tuns, The Street, Staple CT3 1LN	Materials	Granted
19/00538/E	Site at The Three Tuns, The Street, Staple CT3 1LN	Cycle/bin storage	Granted
	The Rookery, Durlock Road	Erection of detached dwelling, existing dwelling to be demolished	Awaiting decision
20/00053	Land opposite The Row, Barnsole Road, Staple	3 additional windows to ground floor and internal alterations	Granted
19/00538/G	Site at The Three Tuns, The Street, Staple CT3 1LN	Detail scheme for disposal of foul water and sewerage	Under consideration
22/00031	Mill Cottage, Mill Road, Staple CT3 1LB	Erection of a double garage with play/craft room above	Awaiting decision
19/00538/D	Site at The Three Tuns, The Street, Staple CT3 1LN	Submission of large-scale drawings	Granted

8.3 Village Hall and Recreation Ground

8.4 SID/Speedwatch

8.5 Footpaths

9. Items for discussion

9.1 Arrangements for Annual Parish Meeting

9.2 Queen's Platinum Jubilee celebrations. Road closure, china mugs etc. Are DDC doing anything? Brazier approval

9.3 Report and follow up to meeting with our PCSO (Cllr. Roger Loukes)

9.4 Report on meeting with DDC on gypsy and traveller policy (Cllr. Roger Loukes)

10. Any Other Business to be discussed

11. Any confidential items to be discussed.

12. Date of next meeting: 9th March 2022

Jonathan Mount
Clerk to The Parish Council